



Basic Monitoring & Evaluation Course (BME) Course- In-Person Training Agenda.

Day 1	
1.0	Overview of Project Management concepts and importance
2.0	Understanding Project Lifecycle
3.0	Introduction to Monitoring and Evaluation. Differences between both concepts
4.0	Types of Monitoring and Evaluation. Approaches to M&E
Day 2	
1.0	Causal Pathways (Theory of Change, Logical Frameworks)
2.0	Identifying Key Indicators
3.0	Designing qualitative data collection instruments
4.0	Designing quantitative data collection instruments
5.0	Planning Data Collection Processes
Day 3	
1.0	Planning Data Analysis using Excel
2.0	Data Quality in Monitoring and Evaluation
3.0	Developing M&E Framework
4.0	Presenting M&E Findings
5.0	Integrating Artificial Intelligence in Monitoring and Evaluation Practices Tools for project monitoring (e.g., Gantt charts, project management software)